

Royston Mark Joseph

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D.O.B: 11/05/1981 Sex: Male

PERSONAL PROFILE

A highly creative, artistic and self-motivated individual with excellent design capabilities and a good eye for detail seeks to further career within the creative industry. An excellent and flexible team player with a positive attitude and forward thinking who has the aptitude to think, visualise and translate these ideas into sketches and drawings. Has willingness to accept responsibilities and support others. In addition is capable of multitasking in a pressure environment and consistently meets tight deadlines.

Key Skills: * Time management * Creativeness and imagination
* Team work * Drawing / photography
* Organisation * Printing techniques
* Communication * Able to take feedback

IT Skills * Image manipulation * Desktop Publishing
* Media Editing (Audio & Video) * Microsoft Office
* Basic Web Design * Internet & E-mail

PUBLICATIONS LIST

This is a list of publications that I have created an advert for: • Business & Commerce • London Business Matters (London Chamber of Commerce Publication) • Capital Matters (London Chamber of Commerce Publication) • Kemps • Jobs & Training Weekly • Ealing & Acton Care Guide • Ealing Gazette • Ici Londres (French Publication) • London Mela • Cooltura (Polish Publication) • Scene & Vue Cinema Magazine • Job Opportunities

Availability: Currently employed full time. Will need a minimum of 2 weeks notice

EMPLOYMENT HISTORY

May'04 – Present GRAPHIC DESIGNER / CREATIVE TUTOR, Acton Training Centre (London W3)

- Responsible for the producing of 2D (two-dimensional) designs for variety of purposes including advertising, logos, posters, business cards, signs, labels, book covers and designs for exhibitions and displays
- Contributing new ideas to the constant improvement of the marketing literature
- Managing time well, meeting deadlines and working within a budget
- Organising, preparing and printing the marketing materials for major events (e.g. Employment / Education Fairs)
- Managing more than one design brief at a time and allocating the relevant amount of time according to the value of the job
- Administration duties – organising, storing creative work, printing, photocopying, faxing, filing, etc.
- Working well in a team, with printers, photographers, other designers, account executives, website designers and marketing specialists
- Supporting learners on a one-to-one basis towards achieving City&Guilds and ClaiT qualifications in Web Design
- Responsible for creating business cards, leaflets, letterheads, posters, adverts, logos, etc.

Oct'03 – Apr'04 GRAPHIC DESIGNER (Work Experience), Acton Training Centre (London W3)

- Assisted in preparation of the monthly newspaper
- Organising and printing the marketing materials for presentations and events

July 2002 NEWSPAPER EDITOR (Work Experience), Disability Times Trust (London W5)

- Design, page layout and illustration of the newspaper supplement "The European Citizen"
- Co-ordinating with the members of the newspaper team

EDUCATION AND QUALIFICATIONS

Sep' 03 – Jul'04 DIPLOMA IN DIGITAL MEDIA, London College of Printing

- Mastering Macromedia Flash, Fireworks, Dreamweaver, Adobe Premier, Director and Cubase
- Multimedia design intended for the web

Sep'02 – Jul'03 CERTIFICATE IN DIGITAL ORIENTATION, London College of Printing

- Utilising the latest versions of Photoshop, Illustrator and Quark Xpress

Mar'02 – Jul'02 DESKTOP PUBLISHING, Pathways to Publishing (Ealing W5)

- Learning about the professional desktop publishing practices and the print prepress industry
- Using AppleMac trade standard IT hardware and latest software applications to level 3 GNVQ.

Sep'00 – Jul'01 BTEC DIPLOMA IN FOUNDATION STUDIES, Harrow College (Middlesex)

- Art and Design – Merit

Sep'97 – Jul'00 "A" LEVELS, Cardinal Wiseman RC High School (Greenford)

- "A" Levels in Art and Design, Textiles, Photography
- GNVQ Intermediate Art and Design - Merit

Sep'93 – Jun'97 GCSE's, Cardinal Wiseman RC High School (Greenford)

- GCSEs in Art and Design, Design Technology (Design Realisation), English, French, Geography, English Literature, Mathematics, Science, Religious Studies

INTERESTS AND HOBBIES

- Japanese Animation, drawing, graphic design, computer generated imagery (CG), Video Games, Science Fiction

REFERENCES

Peter Lonergan
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Hanwell, London
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David Brook – Head of Marketing
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